



# Indian River Family Dentistry

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## Welcome To Our Practice

We are committed to providing you with the highest quality of dental care utilizing only the best materials and education available. In our process of doing so, we have formulated a financial policy to continue to provide excellent service to you and minimize our administrative costs.

### **Financial Policy**

Payment for services rendered are due at the time of service. Our office accepts Cash, Checks, Mastercard, Visa, American Express, and Discover. There will be a \$25.00 charge for any check returned due to insufficient funds. If for any reason your account maintains a balance after the first billing cycle your account will be assessed a \$3.00 monthly billing fee.

As a courtesy to our patients, we are happy to submit insurance claims to help you receive your dental benefits. The insurance contract is an agreement between you and the insurance company. You are ultimately responsible for all charges. We cannot guarantee that any coverage estimated by your plan will be paid once a claim is filed.

### **Dental Credit Card**

Financing (Care Credit) is available upon request and approval. We've made arrangements with a credit card company that will finance your dental treatment, offering interest free and low interest plans. This will allow you to complete your dental care without delay and make relatively small monthly payments.

### **Missed Appointments**

Change of appointments are accepted if our office is notified at least 24 hours in advance, so that your previously reserved time can be made available to another patient. If we are not given 24 hour advance notice you may be subject to a \$25.00 missed appointment fee.

**I have read and understand the above policy.**

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Signature of Patient/Responsible Party

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Date

**2692 S. Straits Hwy. • P.O. Box 459 • Indian River, MI 49749 • Phone (231) 238-9346**